

REPORT OF THE AUDIT AND CORPORATE GOVERNANCE COMMITTEE

**Meetings Held on 30 November and 21 December 2007
and 25 January 2008**

Membership:

Councillors: **ACR Chappell (Chairman), GFM Dawe, MJ Fishley, JHR Goodwin,
R Mills, RH Smith and AM Toon.**

UPDATE ON COMMUNITY NETWORK UPGRADE AND CRITICAL 1 RECOMMENDATIONS IN USE OF CONTRACTORS IN ICT SERVICES

1. The Committee has discussed a report which gave an update on the current position regarding the timetable on review of the Community Network contract and in relation to critical recommendations set out in a previous report to the Committee. As a consequence of further points raised on the report, the Committee considered a further report addressing those points which it noted.

UPDATE ON ACTION IN THE SPECIAL REPORT – GOVERNANCE IMPROVEMENT PLAN

2. The Committee has considered a report on the Corporate Governance Improvement Plan. The Committee requested further details regarding computer systems of the Primary Care Trust and this Council, agreed that all future reports to the Committee are to contain details of risks, the service they relate to and the name of the officer who manages the risk, also that the Strategic monitoring Committee be requested to review the control of asset management processes and procedures and actions which are taken against officers who do not adhere to the rules.

3. **IMPLEMENTATION OF RECOMMENDATIONS ARISING FROM SPECIAL
INVESTIGATION**

The Committee have considered and noted two further follow up reports arising from the implementation of recommendations arising from special investigation.

UPDATED INTERIM ASSURANCE REPORT 2007/08

4. The Committee has considered two reports updating Members in relation to Interim Assurance for 2007/08.

REVIEW OF THE SCHEME OF DELEGATION, BUDGET AND POLICY PROCEDURE RULES, FINANCIAL PROCEDURE RULES AND CONTRACT PROCEDURE RULES

5. The Committee has considered a report on proposed revisions to the Constitution in line with a Council resolution made on 2nd November 2007. The Committee approved the proposed amendments and put forward additional amendments. The Committee noted that the proposed revisions will

be considered by the Standards Committee prior to consideration by the Constitution Review Working Group and then by Council.

6. **ANNUAL GOVERNANCE STATEMENT**

The Committee has considered a report on the requirement for the Council to have an Annual Governance Statement, evidenced by an assurance framework. The Committee has made amendments to the draft Statement and framework which will be reported to Cabinet.

**ACR CHAPPELL
CHAIRMAN
AUDIT AND CORPORATE GOVERNANCE COMMITTEE**

BACKGROUND PAPERS

Agenda papers of the meetings of the Audit and Corporate Governance Committee held on 30th November and 21st December 2007, and 25th January 2008.